Hochschule für
Wirtschaft und Recht Berlin
Berlin School of Economics and Law

International Office

Fact Sheet for Exchange Students and Partner Institutions

Department of Business and Economics – Campus Schöneberg

Name University	Berlin School of Economics and Law / Hochschule für Wirtschaft und Recht Berlin
Erasmus Code	D BERLIN06
Address	Badensche Straße 52 10825 Berlin
Your contacts	**Amanda Barron** Incoming Coordinator (Erasmus) incoming@hwr-berlin.de T +49 30 30877-1354 **Jeanne Wagner** Incoming Coordinator (Overseas, Turkey, Serbia) incoming@hwr-berlin.de T +49 30 30877-1260 **Susan Leung** Incoming Coordinator (Double Degree) susan.leung@hwr-berlin.de T +49 30 30877-1137
Erasmus Online Learning Agreement Responsible persons	**Exchange Students** Amanda Barron incoming@hwr-berlin.de **Double Degree** Susan Leung susan.leung@hwr-berlin.de

General Semester Dates	**Winter Semester:** 1 October – 31 March **Summer Semester:** 1 April – 30 September The academic calendar can be found online.

Nomination period for partner universities Overseas/ERASMUS	**Winter Semester:** 1 March – 15 April **Summer Semester:** 15 August – 15 October
Online Nomination	Partner universities nominate through our Mobility Online platform. Information about the nomination process will be sent by email shortly before the nomination period begins.
Application period for exchange students Overseas/ERASMUS	**Winter Semester:** 1 April – 31 May **Summer Semester:** 15 September – 31 October
Online Application	After you have been nominated by your home institution, you will receive an email with a registration link for our Mobility Online platform. **Documents to upload:** ▪ Transcript of records (mandatory) ▪ English certificate B2 (mandatory) ▪ Learning agreement (mandatory) ▪ Passport photograph (optional) ▪ Copy of EHIC card (Erasmus students only)

Orientation Period	Held in **March** (Summer Semester) and **September** (Winter Semester). Includes Welcome Days, information sessions and social activities. Attendance is recommended but not mandatory.
Intensive German Language Course	Offered during the Orientation Period. Successful completion awards 3 ECTS credits. Additional German language courses are available throughout the semester.
Buddy Programme	Students can apply before arrival to be matched with a HWR Berlin student buddy for support during arrival and throughout their stay.
Course Selection	Choose from a wide range of English-taught courses in Business Administration, Economics and International Business Management. Some courses require specific prior knowledge.
Language of Instruction	English-taught courses can be taken for a maximum of two semesters. German is the main language of instruction beyond the English stream.

Semester contribution	**All students** have to pay a contribution to the German National Association for Student Affairs and their "semester ticket/student ID" (total approx. € 280–325). This is not a tuition fee.
Public Transport	The semester ticket includes unlimited use of Berlin's public transportation system.
Accommodation	A limited number of places in student residences is available through **Studierendenwerk Berlin** and **Studentendorf Schlachtensee** (€395–€600/month). Students can apply via the online application form. Accommodation cannot be guaranteed due to limited capacity.

Health Insurance	**Unlimited** health insurance coverage is required for enrollment at a German university. **EU students:** Covered through the European Health Insurance Card (EHIC). **Non-EU Students:** We strongly recommend signing a student contract with a German health insurance provider after arriving in Berlin. ▪ Cost: approx. € 145/month. Validity: starting 1 October for the winter semester and 1 April for the summer semester. Please make sure you have personal travel insurance from your home country to bridge the period until the German health insurance becomes effective.
Visa for studying (Non-EU Students)	Visa requirements vary by nationality. Please contact the German embassy/consulate in your home country after your acceptance.

Cost overview	**Per month**	**Per semester (6 months)**
Semester contribution		~ € 280–325
German public health insurance	~ € 145	~ € 870
Visa/residence permit (if applicable) for first-time applicants		~ € 100
Accommodation (not student dormitory)	~ € 500–1000	~ € 3000–6000
General living expenses in Berlin (food, social activities etc.)	~ € 450	~ € 2700
Total	**~ € 1095–1595**	**~ € 6970–9995**

Online Resources	• Discover the HWR Berlin's international spirit (www.youtube.com) • Find the answers to all your questions about an exchange at the HWR Berlin. www.hwr-berlin.de/exchange • Follow the HWR Berlin! Hochschule für Wirtschaft und Recht Berlin officialHWRBerlin Hochschule für Wirtschaft und Recht Berlin hwrberlin.bsky.social