

## OTARU UNIVERSITY OF COMMERCE

3-5-21 MIDORI, OTARU, HOKKAIDO 047-8501, JAPAN

### ANNOUNCEMENT OF A FULL-TIME TENURED FACULTY POSITION IN ENGLISH

Applicants are invited to apply for a full-time faculty position in English in the Center for Language Studies. The Center for Language Studies has a long history of being one of Hokkaido's top language training centers and at this time we are looking for a proven teacher and scholar to join us. Prospective applicants should refer to the following:

**Position:**

Full-time tenured Associate Professor for the Department for Comparative Studies of Language and Culture in the Center for Language Studies.

**Field:**

Specializing in Intercultural Communication, English Literature or closely-related fields

**Qualifications:**

1. Applicants should have a Ph.D. in hand, by time of appointment, in Intercultural Communication, English Literature or a closely-related field. Applicants should otherwise have equivalent qualifications.
2. Ability sufficient to teach English in English (including communication, writing and reading skills).
3. Sufficient command of Japanese to pursue administration duties, such as producing documents, participating in faculty meetings, and coordinating the teaching practicum.
4. Teaching experience in college preferable.
5. Applicants should be actively engaged in research.
6. A demonstrated commitment to professional and program development.

**Teaching Responsibilities:**

The appointee will be expected to teach English (including evening classes), English Communication, Comparative Culture, English literature, and related subjects, in the undergraduate program, along with Intercultural Communication and Academic English in the graduate program.

**Period of Appointment:**

The successful applicant will be required to take up duties on April 1 2015.

**Application Materials:**

- (1) Two Curriculum Vitae: one in Japanese and one in English.
- (2) Copies of undergraduate and graduate school degree certificates and official transcripts.
- (3) A list of papers and publications.
- (4) A copy of the candidate's three most important research publications and their summaries. Summaries should be written in Japanese for English papers and in English for Japanese papers respectively on one side of an A4 sheet of paper.
  - \* As for (3) and (4), digital versions (PDF) are required on a data CD or a data DVD. Mail all materials to the university address below.
  - \* In preparing the Japanese CV and list of papers and publications, please use the prescribed, downloadable form (available from our Website URL listed below).

After document screening, candidates will be invited to have an interview and to demonstrate their teaching ability in a mock class.

Please write (in red) "Application for English Department" on the envelope in which you send your materials. Send the documents by recorded delivery or by registered mail to:

Personnel Unit  
Otaru University of Commerce  
3-5-21 Midori, Otaru, Hokkaido 047-8501 Japan

Tel: (81) 134-27-5208; Fax: (81) 134-27-5213  
E-mail: jinji@office.otaru-uc.ac.jp  
(Priority given to fax or e-mail for inquiries)

Website URL: <http://www.otaru-uc.ac.jp/info/koubo/post-13.html>

Please note that an applicant may be requested to submit an essay concerning English education, a letter of recommendation, his or her medical certificate, and other additional documents as we proceed in our selection process.

#### Salary and Benefits:

The successful candidate will be paid in line with the pay scale of Otaru University of Commerce with pension and insurance benefits equal to those afforded all members of the faculty.

#### Closing Date:

Applications should be received not later than Monday, September 22, 2014.

The selection process does not exclude applicants on the basis of gender or nationality. We welcome application of female and non-Japanese researchers.

As a rule, submitted materials will not be returned to the applicants. However, if you would like your submissions to be returned after the application process, please include

a self-addressed stamped envelope. Applicants' privacy will be respected and submitted materials will not be used for any other purposes.